

# APPLICATION FORM

## RTA Community Planning Program and CMAP Local Technical Assistance Program

**Deadline: Noon on Friday, October 26, 2018**

This application form is online at [www.rtachicago.org/applications](http://www.rtachicago.org/applications). You may submit the form by email to [applications@rtachicago.org](mailto:applications@rtachicago.org). Please submit one application per project as a PDF package. Please avoid submitting multiple PDFs for the same application.

*Please list the members of the group (including government and nongovernmental organizations):*

**Name:**

Applicant

**Name:**

Main Contact of Application

**Title:**

**Phone:**

**Email:**

### TYPE OF APPLICANT

(please check all that apply)

- Local Government**
- Multijurisdictional group\***
- Nongovernmental organization\***

\*Applications submitted by multijurisdictional groups and nongovernmental organizations must include a letter indicating support from each relevant local government. See the FAQs for more information. Nongovernmental applicants are strongly encouraged to contact CMAP or the RTA prior to submitting their application to discuss their project and the demonstration of local support.

**1. Project Location.** Please provide a brief description of the location of your project. You may include a map if that helps to describe location, but this is not required. If your project helps to implement a past plan, please include a link to that plan.

**2. Project Description.** Please tell us what you would like to do in your community, and what assistance is needed. If you have more than one idea, please submit a separate application for each project. Please be specific, but also brief (less than two pages per project idea)—we simply want to have a basic understanding of what you want to do. For plan updates please tell us how you will be building upon (or replacing) the previous work. Program staff will follow-up with you if we need any additional information to fully understand your proposed project. (Please limit your responses to 6000 characters including spaces).

**3. Additional Strategic Partnerships.** Please list any additional partners you may want to include in this planning project, and specify if you have made contact with them in advance of submitting this application. (**Please limit your response to 1400 characters**).

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**PLAN CHARACTERISTICS**

My project involves:

- The preparation of a plan.
- Updating an existing plan.
- Implementation of a previous plan.
- My project has direct relevance to public transit and supports the use of the existing transit system.
- My project is not directly related to transportation or land use, but addresses ON TO 2050 and/or Invest In Transit in other ways.

**ON TO 2050 ALIGNMENT**

(Please check all that apply)

- Inclusive Growth
- Prioritized Investment
- Resilience

**RTA INVEST IN TRANSIT ALIGNMENT**

(please check all that apply)

- Deliver Value on our transit investments
- Build on the strengths of the transit network
- Keep transit competitive

# Exhibit A

## Proposed TOD Boundary





Thomas J. Ross  
Executive Director

October 23, 2018

Mr. Michael Horsting, AICP  
Manager, Local Planning  
Regional Transportation Authority  
175 W. Jackson Blvd, Suite 1650  
Chicago Illinois 60604

Dear Mr. Horsting:

On behalf of Pace Suburban Bus, I am writing this letter in support of the City of Crystal Lake's application for planning assistance to create a Transit Oriented Development in Crystal Lake which would encompass both Metra stations and 3 Pace bus stops (Routes 550, 806 and 808).

Their needs include assistance in determining acceptable densities, transportation analysis for housing within the plan area and suggestions for improvements to transit facilities, including bike racks additional stops, and other improvements as well as appropriate mix of land uses within the TOD area for residential services and retail.

Improved mobility options including transit can make a community more livable, more accessible, more sustainable, and greatly enhance the overall quality of life for residents.

Please call me at 847-228-2463 if you have any questions or require any additional information.

Sincerely,

David Tomzik  
Manager, Strategic and Capital Planning

cc: Elizabeth Maxwell, AICP  
City Planner, Community Development



October 25, 2018

Michael Horsting, AICP  
Manager, Local Planning  
Regional Transportation Authority  
175 W. Jackson Blvd. #1650  
Chicago, IL 60604

Re: Metra Support for the City of Crystal Lake CP/LTA Application

Dear Mr. Horsting,

This letter is to express Metra's support for the City of Crystal Lake's 2018 application to the Regional Transportation Authority (RTA) Community Planning and Chicago Metropolitan Agency for Planning (CMAP) Local Technical Assistance grant programs. The City is requesting funding to develop a TOD plan for a study area encompassing both Metra stations (Crystal Lake and Pingree Road) within their city limits.

Metra supports this request for funding to increase transit-supportive land uses around their Metra stations through their goal to discover housing densities and the appropriate land use mix that would support these existing transit services. Metra also supports their goal to be advised on how to increase access to the transit system through improvements to the amenities or infrastructure that will result in an increase in transit use.

Metra anticipates that this project would result in benefits for existing Metra riders and attract new riders to the Crystal Lake and Pingree Road Metra stations. We therefore would recommend its consideration for Community Planning/Local Technical Assistance Program funding. If this project is selected, Metra staff looks forward to participating in the study's steering committee as technical advisors. Note that Metra support for the implementation of the outcomes of this study depends on the results of the study and is subject to future funding availability. If you have any questions concerning Metra's support for this application, please contact David Kralik, Department Head of Long Range Planning, at (312) 322-8035 or dkralik@metrarr.com.

Sincerely,

Lynnette H. Ciavarella  
Senior Division Director,  
Strategic Capital Planning

Janice R. Thomas  
Senior Division Director,  
Office of Business Diversity & Community Relations

cc: Richard Mack, Metra Government Affairs  
David Kralik, Metra Long Range Planning