

# Senior Planner



**Regional  
Transportation  
Authority**

The Regional Transportation Authority (RTA), located in downtown Chicago, is currently accepting applications to fill the **Senior Planner** position.

Under the direction of the Local Planning Manager, the Senior Planner conducts or manages multifaceted land use and transportation plans including transit-oriented development plans and transit corridor studies, in support of the RTA's Strategic Plan. Supports local governments with the implementation of completed plans by offering technical expertise and by conducting or managing specific efforts such as zoning code updates and the establishment of special funding districts. Responsible for conducting or managing individual projects through the RTA's Community Planning and Access to Transit programs as well as through federally funded grant programs or other agency-led efforts. Develops and nurtures partnerships with local municipalities, counties, the RTA Service Boards (Chicago Transit Authority, Metra, and Pace) and other regional agencies. Contributes to research activities on best planning practices and emerging planning, transit-oriented development, economic development and transit service improvement topics, and supports the development and update of program information resources and guides that can be used by municipalities to advance their planning efforts. The position involves attending night and some weekend meetings and requires travel throughout the six-county region.

Responsibilities include but are not limited to:

- Responsible for successful project management of transportation / land-use focused planning and implementation studies through the Community Planning program.
- Supports administration of the Access to Transit program.
- Prepare transportation and land-use planning studies by conducting public input, data collection and analysis, research and report writing.
- Preparation of charts, maps and other visuals for inclusion in planning documents and other department resources.
- Assists with maintenance and operation of the RTA's Geographic Information System (GIS)-based Regional Transportation Authority Mapping and Statistics database and conducts GIS-based analysis and mapping activities.
- Supports efforts to assist local governments to implement plan recommendations for completed planning studies.
- Researches best planning practices and emerging topics related to transportation, land-use, parking, zoning and special funding districts.
- Assists with soliciting new projects for the RTA's technical assistance and grant funded programs.
- Prepares, monitors and processes project-related grant documents, contracts and invoices.
- Represents the RTA on various local and regional committees or working groups focusing on local land use planning, housing, economic development and other related topics.
- Develops and maintains open communications with project contacts, municipal officials, and RTA service board staff, including contact with elected officials.
- Prepares materials, reports and conducts both technical and non-technical presentations for various local and regional audiences.
- Engages in conflict resolution with local community and county staff, elected officials, RTA service boards and consulting firms.

We are looking for someone with the knowledge, skills, and abilities equivalent to a Bachelor's Degree in Urban Planning, Architecture, Geography, or a related field. Master's Degree and / or AICP certification is preferred. The ideal candidate will possess public or private experience in urban planning with a focus on transit-oriented development, land use planning and multi-modal transportation skills. Position requires experience with the steps to develop a plan, with local land use regulations, development processes and zoning best practices. Experience

**An Equal Employment Opportunity/Affirmative Action Employer**

# Senior Planner



**Regional  
Transportation  
Authority**

and knowledge of local transportation planning and transportation/land use relationships is required. Experience working with land use developers and brokers and negotiating land deals is desirable. Experience and familiarity with local financing tools and local and federal grant funding sources for both land use projects and transit service projects. Proficiency with Office Suite (Word, Excel, Access and PowerPoint) required. Experience with digital photography, Photoshop, ESRI GIS, Google SketchUp, Adobe Illustrator, InDesign or other visualization and graphics tools preferred. Position requires ability to attend night meetings and travel within the six-county RTA service area. Excellent verbal and written communication skills required.

The RTA offers a competitive compensation and benefits package. The RTA reimburses for travel at the federal rate for mileage reimbursement. Relocation is not available. For more information about the RTA, visit our website at [www.rtachicago.com](http://www.rtachicago.com).

**Minimum salary is \$57,000**

**Please submit a cover letter, resume and salary history to:**

Regional Transportation Authority  
Human Resources, Attn: 18-SP  
175 W. Jackson, Suite 1650  
Chicago, IL 60604

To apply online go to: <https://rtaweb01prd.rtachicago.com/jobposting/?job=223>