

2018 Annual Procurement Plan



Regional
Transportation
Authority

Thank you for your interest in doing business with the Regional Transportation Authority (“RTA”). The RTA has developed an Annual Procurement Plan to assist you in your efforts to compete for contracting opportunities. The RTA Annual Procurement Plan contains anticipated procurements and is subject to change at any time without notice.

The (RTA) seeks to do business with experienced and responsible firms while following an open and transparent competitive process to procure products and services.

The RTA standards include utilization of best industry practices that promote accountability, transparency and efficiency in our procurement processes.

The RTA invites you to register your company with the RTA Procurement Portal at procurement.rtachicago.org to receive notifications on all solicitations. Once registered, vendors will receive notifications for bids by e-mail, be able to view RTA’s solicitations, access documents, submit bids/proposals and manage your vendor information.

Open solicitations are available on the RTA Procurement Portal for review and download by registered vendors. Additionally, announcements are posted at the RTA main office at 175 W. Jackson, Suite 1650, and Chicago, Illinois 60604. Formal solicitations may be published in the Chicago Sun-Times newspaper, LaRaza and/or Chicago Defender newspapers.

Registering your firm into the RTA’s Procurement Portal procurement.rtachicago.org will allow us to include you in future solicitations.

RTA’S policy is to ensure that Disadvantaged Business Enterprises (DBEs) and Small Business Enterprises (SBEs) as defined in 49 CFR 26, have an equal opportunity to receive and participate in United States Department of Transportation (USDOT) assisted contracts.

RTA ANNUAL PROCUREMENT PLAN 1Q 2018 – 4Q 2018

DEPARTMENT	CONTRACT TYPE	PROJECT DESCRIPTION	ESTIMATED VALUE	ESTIMATED TERM (Months)	ANTICIPATED RELEASE (QUARTER)	FUNDING SOURCE
Capital Programming & Planning	Professional Services	Community Planning Program-Bartlett TOD Zoning Code	\$15,000 to \$40,000	24 months	1Q 2018	RTA Budget
Capital Programming & Planning	Professional Services	Community Planning Program-Cicero Zoning Code	\$40,000 to \$150,000	24 months	1Q 2018	UWP and Local Match
Capital Programming & Planning	Professional Services	Community Planning Program-Maywood TOD Plan Update	\$40,000 to \$150,000	24 months	1Q 2018	UWP, Local Match, RTA
Capital Programming & Planning	Professional Services	Community Planning Program-Schiller Park TOD Plan	\$40,000 to \$150,000	24 months	1Q 2018	UWP, Local Match, RTA
Capital Programming & Planning	Professional Services	RTA Seven Regional Maps April 2018 Printing and Shipping	\$3,000 to \$40,000	N/A	2Q 2018	RTA Budget
Capital Programming & Planning	Professional Services	RTA Downtown Map Summer 2018 Printing and Shipping	\$3,000 to \$40,000	N/A	2Q 2018	RTA Budget
Capital Programming & Planning	Professional Services	RTA System Map Summer 2018 Printing and Shipping	\$3,000 to \$40,000	N/A	2Q 2018	RTA Budget
Capital Programming & Planning	Professional Services	Interagency Signs Fabrication and Installation at 7 Locations (Bundle 2)	greater than \$150,000	12 months	2Q 2018	Federal Grant and RTA Budget
Capital Programming & Planning	Professional Services	ADA Paratransit Service Delivery Innovations Study Support	greater than \$150,000	24 months	2Q 2018	TBD
Capital Programming & Planning	Professional Services	Community Planning Program-Robbins TOD Plan Update	\$40,000 to \$150,000	24 months	2Q 2018	RTA and Local Match
Capital Programming & Planning	Professional Services	Community Planning Program-Chicago South Shore Corridor Study	greater than \$150,000	24 months	2Q 2018	UWP, Local Match, RTA

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Capital Programming & Planning	Professional Services	Community Planning Program-Mundelein Corridor Funding Study	greater than \$150,000	24 months	2Q 2018	UWP, Local Match, RTA
Capital Programming & Planning	Professional Services	Rider / Lapsed Rider Survey	greater than \$150,000	24 months	2Q 2018	IDOT Technical Services Grant
Capital Programming & Planning	Professional Services	RTA Paper Station Map Fall 2018 Printing	\$3,000 to \$40,000	N/A	3Q 2018	RTA Budget
Capital Programming & Planning	Professional Services	RTA Backlit Station Map Fall 2018 Printing	\$3,000 to \$40,000	N/A	3Q 2018	RTA Budget
Capital Programming & Planning	Professional Services	RTA Downtown Maps Winter 2019 Printing and Shipping	\$3,000 to \$40,000	N/A	4Q 2018	RTA Budget
Capital Programming & Planning	Professional Services	RTA System Map English and Spanish Winter 2018 Printing and Shipping	\$3,000 to \$40,000	N/A	4Q 2018	RTA Budget
Finance, Innovation & Technology	Professional Services	Custom Sales Tax Forecast	\$3,000 to \$40,000	12 months	2Q 2018	RTA Budget
Finance, Innovation & Technology	Professional Services	Financial Advisory (FA) Services	greater than \$150,000	72 months	3Q 2018	RTA Budget/Cost of Issuance
Finance, Innovation & Technology	Professional Services	RTA Cybersecurity Testing (ongoing)	\$3,000 to \$40,000	12 months	1Q 2018	RTA Budget
Finance, Innovation & Technology	Commodities	NetAPP SAN Replacement	greater than \$150,000	N/A	2Q 2018	RTA Budget
Finance, Innovation & Technology	Professional Services	Intranet Redesign	greater than \$150,000	N/A	3Q 2018	RTA Budget
Finance, Innovation & Technology	Commodities	Laptop purchase	greater than \$150,000	N/A	3Q 2018	RTA Budget

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Finance, Innovation & Technology	Professional Services	AWS Trip Planner Hosting	greater than \$150,000	24 months	1Q 2018	RTA Budget
Finance, Innovation & Technology	Professional Services	Wireless Upgrade	\$40,000 to \$150,000	36 months	2Q 2018	RTA Budget
Finance, Innovation & Technology	Professional Services	Voice and Internet Service	greater than \$150,000	36 months	2Q 2018	RTA Budget
Government Affairs	Professional Services	Lobbying Services	\$40,000 to \$150,000	12 months	3Q 2018	RTA Budget
Government Affairs	Professional Services	Lobbying Services	\$40,000 to \$150,000	12 months	3Q 2018	RTA Budget
Government Affairs	Professional Services	Lobbying Services	\$40,000 to \$150,000	12 months	3Q 2018	RTA Budget
Government Affairs	Professional Services	Lobbying Services	\$40,000 to \$150,000	12 months	3Q 2018	RTA Budget
Government Affairs	Professional Services	Lobbying Services	\$40,000 to \$150,000	12 months	3Q 2018	RTA Budget
Government Affairs	Other	Capitol Fax - Legislative Newsletter	Less than \$3,000	12 months	4Q 2018	RTA Budget
Government Affairs	Other	State Capital Info - Bill Tracking/ Legislative Services	Less than \$3,000	12 months	4Q 2018	RTA Budget
Human Resources	Professional Services	Temporary Services	\$40,000 to \$150,000	12 months	4Q 2018	RTA Budget
Human Resources	Professional Services	Background Check	\$3,000 to \$40,000	12 months	4Q 2018	RTA Budget
Legal & Compliance	Professional Services	Event Planning Consultant	\$40,000 to \$150,000	12 months	2Q 2018	RTA Budget

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Legal & Compliance	Professional Services	Web Designer (for symposium)	\$3,000 to \$40,000	12 months	1Q 2018	RTA Budget
Legal & Compliance	Professional Services	Real Estate Consulting Services	\$40,000 to \$150,000	24 months	3Q 2018	RTA Budget
Legal & Compliance	Professional Services	Security Guard Services	\$40,000 to \$150,000	24 months	1Q 2018	RTA Budget
Legal & Compliance	Professional Services	Pest Control	\$3,000 to \$40,000	12 months	3Q 2018	RTA Budget
Legal & Compliance	Construction	Office Remodeling	greater than \$150,000	6 months	2Q 2018	RTA Budget
Legal & Compliance	Professional Services	Messenger Service	\$40,000 to \$150,000	24 months	2Q 2018	RTA Budget
Legal & Compliance	Professional Services	Coffee, Beverage and Vending Machine Service	\$40,000 to \$150,000	24 months	3Q 2018	RTA Budget
Legal & Compliance	Professional Services	Stenographer Services	\$3,000 to \$40,000	12 months	2Q 2018	RTA Budget
Legal & Compliance	Professional Services	Copier Rental	\$40,000 to \$150,000	48 months	4Q 2018	RTA Budget
Legal & Compliance	Professional Services	Record Storage and Management	\$40,000 to \$150,000	48 months	1Q 2018	RTA Budget
Legal & Compliance	Professional Services	Insurance Broker Services	\$40,000 to \$150,000	12 months	3Q 2018	RTA Budget
Legal & Compliance	Other	Car Rental	\$3,000 to \$40,000	24 months	1Q 2018	RTA Budget
Legal & Compliance	Professional Services	Express Mail	\$3,000 to \$40,000	24 months	1Q 2018	RTA Budget
Legal & Compliance	Professional Services	Fire System Inspection	\$3,000 to \$40,000	12 months	2Q 2018	RTA Budget
Legal & Compliance	Professional Services	Inventory of Fixed Assets	\$3,000 to \$40,000	12 months	2Q 2018	RTA Budget
Legal & Compliance	Commodities	Postage Machine Rental	\$3,000 to \$40,000	48 months	4Q 2018	RTA Budget
Legal & Compliance	Professional Services	Security System Monitoring and Maintenance	\$3,000 to \$40,000	24 months	3Q 2018	RTA Budget
Marketing & Communications	Professional Services	Media Advertisements	\$40,000 to \$150,000	13 months	1Q 2018	RTA Budget

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Marketing & Communications	Other	Sponsorship - Various	\$3,000 to \$40,000	13 months	1Q 2018	RTA Budget
Marketing & Communications	Commodities	Various Photo and Video Equipment	less than \$3,000	12 months	2Q 2018	RTA Budget
Marketing & Communications	Commodities	Business Card Print Production	less than \$3,000	18 months	2Q 2018	RTA Budget
Marketing & Communications	Professional Services	Printing (Various projects)	\$3,000 to \$40,000	12 months	2Q 2018	RTA Budget
Marketing & Communications	Commodities	Promotional items	\$40,000 to \$150,000	12 months	2Q 2018	RTA Budget
Marketing & Communications	Professional Services	Media Clipping Service	\$3,000 to \$40,000	24 months	3Q 2018	RTA Budget
Marketing & Communications	Other	Award Submissions (Various)	less than \$3,000	6 months	3Q 2018	RTA Budget
Marketing & Communications	Professional Services	WordPress-Blog	less than \$3,000	12 Months	3Q 2018	RTA Budget
Mobility Services	Professional Services	Temporary Certifier Staffing Contract	\$40,000 to \$150,000	12 months	Q1 2018	RTA Budget
Mobility Services	Professional Services	Language Line	\$3,000 to \$40,000	36 months	Q1 2018	RTA Budget
Mobility Services	Professional Services	Fare Program ID Card Production/Mailing House/Database Support-	\$40,000 to \$150,000	60 months	Q1 2018	RTA Budget
Mobility Services	Professional Services	Audio Transcription Services	\$3,000 to \$40,000	36 months	Q1 2018	RTA Budget
Mobility Services	Professional Services	Braille Transcription Services	\$3,000 to \$40,000	36 months	Q1 2018	RTA Budget
Mobility Services	Professional Services	American Sign Language Interpretation	\$3,000 to \$40,000	36 months	Q1 2018	RTA Budget