

**MINUTES OF THE PUBLIC MEETING OF THE BOARD OF DIRECTORS
OF THE REGIONAL TRANSPORTATION AUTHORITY**

The Board of Directors of the Regional Transportation Authority met in public session on Thursday, February 20, 2020 at the CMAP Headquarters, Suite 800, 233 S. Wacker Drive, Chicago, Illinois, pursuant to notice.

Chairman Dillard called the meeting to order at 9:45 a.m. The Pledge of Allegiance followed.

ROLL CALL

Board members present (15): Andalcio, Carey, Coulson, Frega, Fuentes, Groven, Higgins, Holt, Kotel, Lewis, Melvin, Ross, Sager, Troiani (phone), Chairman Dillard

Board members absent (1): Pang

Approval of minutes from the meeting held on December 19, 2019

Director Andalcio moved, and Director Kotel seconded that the minutes from the meeting held on December 19, 2019 be approved as submitted. The motion carried on the following roll call vote:

15 Ayes: Andalcio, Carey, Coulson, Frega, Fuentes, Groven, Higgins, Holt, Kotel, Lewis, Melvin, Ross, Sager, Troiani, Chairman Dillard

1 Absent: Pang

Public Comment

Mr. Garland Armstrong commented on the need for the Pace West Division Garage. Ms. Heather Armstrong commented that the sales tax should be paid into transit.

Executive Director's Report

Ms. Leanne Redden reported that through the end of January, the State owes the RTA \$235.4 million of ASA, AFA, and PTF. She pointed out that the State is 7 months behind on ASA; 7 months behind on AFA; and the equivalent of 4.8 months behind on PTF. The YTD cost of short-term debt is \$452,000 and the final 2019 YTD cost of short-term debt was \$5.2 million.

Ms. Redden then reported to the Board on current events in Springfield and D.C., including Governor Pritzker's second budget address and various infrastructure funding proposals coming out of Washington D.C.

Ms. Redden then discussed the RTA's Agency Work Plan that is developed every year. The purpose of the plan is to lay out the work the agency does and thus the focus of staff in their day-to-day roles. Ms. Redden first went over the agency's overall goals and then two of the most external areas - the RTA's capital and legislative goals.

Consent Agenda Items

Director Melvin moved, and Director Groven seconded the adoption of the following items as submitted on the Consent Agenda:

- 2019-01 These resolutions certify the operating financial results of each Service Board
- 2020-02 and the region as a whole, through the fourth quarter of 2019, are substantially
- 2020-03 in accordance with budget. The system- wide operating deficit of the Service
- 2020-04 Boards, including Pace ADA Paratransit, was \$1.538 billion. This result is \$67.4
- 2020-05 million, or 4.2%, favorable to the adopted budget. The regional system-
- generated revenue recovery ratio of 51.9%, which excludes ADA Paratransit, was
- 1.3 percentage points favorable to budget.

The motion carried on the following leave for last unanimous roll call vote:

- 15 Ayes:** Andalcio, Carey, Coulson, Frega, Fuentes, Groven, Higgins, Holt, Kotel, Lewis, Melvin, Ross, Sager, Troiani, Chairman Dillard
- 1 Absent:** Pang

Contracts/Expenditure Items

Ordinance authorizing a contract for Human Services Transportation Program (HSTP)

Director Lewis moved, and Director Groven seconded the adoption of the following ordinance:

- 2020-06 This ordinance a contract with RLS & Associates, Inc. to complete an update to
- the Human Service Transportation Plan (HSTP). This contract will be funded by a
- federal Section 5310 grant for an amount not-to-exceed \$255,369.87. RLS &
- Associates, Inc. is a certified DBE, and will exceed the DBE goal of 17%.

The motion carried on the following roll call vote:

- 15 Ayes:** Andalcio, Carey, Coulson, Frega, Fuentes, Groven, Higgins, Holt, Kotel, Lewis, Melvin, Ross, Sager, Troiani, Chairman Dillard
- 1 Absent:** Pang

Ordinance authorizing a contract amendment with CDW-G

Chairman Dillard asked Mr. George Coleman, Director of IT to provide background information on this item as several Board members had questions. Mr. Coleman explained that this item is a piggyback contract with the City of Chicago and CDW. RTA IT requested an amendment to the original contract to add \$500K for hardware, support, and implementation services.

Mr. Coleman noted that the three main aspects of the piggyback contract were the time extension, the expansion of the scope, and the buying power (leverage) of the City of Chicago. He stated an example of the significant costs to purchase “Firewalls”, which the RTA is currently looking to procure, and how the city contract would allow for procuring these types of hardware at a greatly reduced cost.

Mr. Coleman summed up with the M/WBE participation information and specifically stated that while there was a participation rate, the specific percentage was not known. He stated they would get the rate from CDW if necessary.

Director Lewis asked a few questions related to the utilization of MBE and WBE, and how CDW will satisfy the RTA’s standard. Ms. Lacombe stated that RTA fully expects CDW to comply with the goals that were specified in the original City of Chicago contract.

Director Ross asked for a breakdown of the cost of consulting services vs. hardware. Mr. Coleman responded by explaining what support and maintenance typically covers, why it’s required, and the typical percentage of the total cost of a purchase (~4%-6%).

Director Carey asked about the additional services of the contract and if the services were done by other contractors or in-house resources. She also asked if the additional funds were placed in the budget for this fiscal year. Mr. Coleman responded by stating that the RTA IT Department is performing an inventory and getting rid of hardware that is “at” or “near end-of-life” and that the initiatives were all new. No existing resources outside of RTA are or were working on them. Mr. Coleman stated that the additional costs being requested were accounted for in the 2020 budget.

Director Higgins asked if there were other significant spending items coming out of the security risk analysis that have not been realized thus far. Mr. Coleman responded “no” and went on to explain the current security initiative that is taking place, and the frequency of the contractor being onsite. Mr. Coleman stated that the RTA IT Department is working at being the COE (Center of Excellence) for the Service Boards in implementing new technology services.

Director Ross moved, and Director Holt seconded the adoption of the following ordinance:

2020-07 This ordinance authorizes the execution of a contract amendment with CDW Government LLC (CDW-G) for the provision of software, network equipment, servers, and storage solutions. The proposed amendment extends the contract term from September 30, 2019 to September 30, 2021 and increases the total contract value by \$500,000.00 from \$655,000.00 to \$1,155,000.00.

The motion carried on the following roll call vote:

14 Ayes: Carey, Coulson, Frega, Fuentes, Groven, Higgins, Holt, Kotel, Lewis, Melvin, Ross, Sager, Troiani, Chairman Dillard

1 Absent: Pang

1 Abstention: Andalcio

Travel Expenditures

Director Carey moved, and Director Groven seconded the approval of the expenditures as submitted. The motion carried on the following leave for last unanimous roll call vote:

15 Ayes: Andalcio, Carey, Coulson, Frega, Fuentes, Groven, Higgins, Holt, Kotel, Lewis, Melvin, Ross, Sager, Troiani, Chairman Dillard

1 Absent: Pang

ADJOURNMENT

There being no further business to come before the Board of Directors, Director Andalcio moved and Director Higgins seconded that the public meeting adjourn. The motion carried on the following voice vote:

15 Ayes: Andalcio, Carey, Coulson, Frega, Fuentes, Groven, Higgins, Holt, Kotel, Lewis, Melvin, Ross, Sager, Troiani, Chairman Dillard

1 Absent: Pang

The public portion of the Board meeting concluded at 10:20 a.m.

AUDREY MACLENNAN
Secretary of the Authority